



Pacific Hoists Service Form

Please ensure this form is filled in along with the item being returned to us & have labeled on outside of goods

Please fill in the following & attach with goods	
Name:	
Company:	
Address:	
Telephone	
Email address	
Item (s)	
Your Job Ref:	
PO Number:	
Please describe the issues presenting/condition of the equipment:	

Scope of Work:

Repair

Assess for Warranty

Inspection & Test

Major Inspection

Customisation

Pacific Hoists Service Department: *must be filled in immediately on arrival to our department*

Service booking in document	Pacific Hoists service operative to fill in
Goods received date	
Item weight & dimensions	
Signed by operative receiving goods	

Service Terms:

All service jobs will incur a minimum charge of \$165 + GST, inspection fee. This inspection fee will increase if a comprehensive evaluation cannot be carried out within one work hour due to equipment condition. A quote adjustment may be required if the equipment cannot be operated or tested before the rebuild/repair is complete. If a quote adjustment is required, this may result in additional charges being added to the initial accepted quote. Pacific Hoists' will endeavor to provide quotation within 10 days of receiving the equipment. Pacific Hoists will hold equipment for a maximum of 60 days from point of quotation. You will receive a disposal notice if your quote is not approved within 30 days of issuance. 30 days from disposal notice issuance the equipment will be disposed of.